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Overview of functions performed in CIMS

You can do the following in the new version of CIMS instead of OSI:

- Make division updates such as changing the division name, shipping carrier, and billing type.
- Add a store to a division (for non-OSI clients only).
- Make demographic changes to stores such as updating the address, telephone number, contact name, and e-mail address.
- Indicate if a store is inactive, active, or on hold.

**Note:** If a store is inactive or on hold, orders cannot be shipped even if auto replenishment is turned on. An example of a time when you might want to indicate that a store is inactive or on hold is in the case that a store is temporarily closed for remodeling.

- Establish minimum and maximum inventory levels by SKU as well as look ahead percentages.
- Assign product SKUs to one or more stores.
- Turn auto replenishment on or off.
Overview of functions performed in OSI

If you are an existing OSI client, you must perform these functions in OSI and not in CIMS:

- Add a new division.
- Add or change a country code.
- Add a store.
- Add or change a state code.
Logging in to CIMS

**Note:** If you are an OSI client, you must set up Merchant, Division, Store, Country, and State in OSI, and then you can go into CIMS.

Also, before logging into CIMS, it is important to make sure pop-ups are allowed on your internet browser (makes it possible to view the CIMS tutorial as well as the SKU images you have the option of seeing when you are placing a B2B or manual order).

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Go to <a href="http://www.iconnectdata.com">www.iconnectdata.com</a>.</td>
</tr>
<tr>
<td>2</td>
<td>Enter your username and password.</td>
</tr>
<tr>
<td>3</td>
<td>Click <strong>Login</strong>.</td>
</tr>
<tr>
<td>4</td>
<td>Click <strong>Secure CIMS</strong>.  &lt;br&gt;The following screen appears.</td>
</tr>
</tbody>
</table>
Inquiring about merchant inventory

You can inquire about on hand inventory at a warehouse level on this screen. The search may include all SKUs, or may be done using the four filters available (SKU, Merchant SKU, Item Type, and Warehouse). The on hand amounts may be exported to Excel by clicking the button on the lower right corner of the screen. The following steps detail how an inquiry is performed.

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click the <strong>Merchant</strong> tab, and then click <strong>Inventory Level Inquiry</strong>. The following screen appears.</td>
</tr>
<tr>
<td>2</td>
<td>Choose a Merchant from the drop-down menu.</td>
</tr>
<tr>
<td>3</td>
<td>Choose the SKU, Merchant SKU, Item Type, and/or Warehouse filters you want to use for your search.</td>
</tr>
<tr>
<td>4</td>
<td>Click <strong>Search</strong>. A list of the SKUs that match the filters you chose appears. You can sort by all columns in the grid.</td>
</tr>
</tbody>
</table>
Setting up or maintaining a division

You can add or maintain information for a selected division on this screen. Only non-OSI clients may add divisions directly in CIMS. OSI clients must add divisions in OSI. Description, carrier, carrier service levels, billing type, and account number may be managed. Please note that any change to the four fields concerning freight overrides the merchant level defaults for this division.

Step 1 Click the **Division** tab.

**Note:** If you are an OSI client, you will be able to access this screen for maintenance of a division only.

The following screen appears.

2 Choose a Merchant from the drop-down menu.
3. Choose your Division from the drop-down menu or select **Add Division** (if you are a non-OSI client), and then fill in Division with a new division ID.

   **Note:** The Description field is optional.

   **Note:** When you place an order for this division, if you leave the Carrier, Carrier Service, Billing Type, and Account Number fields blank, merchant level defaults are used.

   **Note:** Selections made on this screen impact all stores within this division.

4. Click **Update**.

   You receive a message that lets you know the division has been successfully updated.
Adding a store to an existing division or maintaining a store

You can add and update store information on the following screens. For OSI customers, a store’s information (Merchant, Division, Store, State, and Country Code) added in OSI populates into CIMS. You can then fill out shipping information for the store and turn on Auto Replenishment and Shipment notifications. Your store’s carrier, carrier service, billing type, and account number may also be managed.

**Note:** Changes made at a store level override settings at either a merchant or division level. The Store Additional Info tab may also be available for custom demographics to be associated or managed at the store level.

**Step**  
**Action**

1. **Click the Store Management tab, and then click Maintenance.**

The following screen appears and displays store information for a merchant.

**Note:** Merchant, Division, Store, State, and Country must be added in OSI prior to being able to add or maintain additional store information in CIMS. These additions or changes migrate to the CIMS application allowing you to manage the fields below.
<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Choose a Merchant, Division, and Store from the drop-down menus.</td>
</tr>
<tr>
<td>3</td>
<td>Choose a state from the <strong>State</strong> drop-down menu (only the valid states will be available and if you use OSI, this will not be available for maintenance).</td>
</tr>
<tr>
<td>4</td>
<td>Enter a postal code (can be alphanumeric).</td>
</tr>
<tr>
<td>5</td>
<td>Choose a country code from the <strong>Country Code</strong> drop-down menu (if you use OSI, this will not be available for maintenance).</td>
</tr>
</tbody>
</table>
| 6    | Choose a Site Class (if applicable).  
**Note:** The site class must be established by Ceridian SVS Fulfillment for an option to be available here. |
| 7    | Choose a Site Status (Active, Hold, or Inactive).  
**Note:** To maintain this for a store, you must have the appropriate security in the iconnect security profile.  
**Note:** If you change the status from Active to Inactive or Hold, the warehouse is notified. |
| 8    | Select if you want the store to be able to do Auto Replenishment or not. |
| 9    | Choose an AR Effective Date.  
**Note:** This is the date that Auto Replenishment will start for the store. |
| 10   | Select if you want a shipment notice to be sent when an order ships from the warehouse.  
**Note:** The Carrier, Carrier Service, Billing Type, and Account Number fields are filled with defaults. |
| 11   | Type a contact name, phone number, and one to three e-mail addresses. |
Step | Action
--- | ---
12 | Click the **Store Additional Info** tab. The following screen appears.

**Note:** The Store Additional Info tab will be blank if you do not have additional demographics fields available.

13 | Choose the additional demographics fields from the drop-down menus.  
**Note:** Demographics fields must be established by Ceridian SVS Fulfillment for an option to be available.

14 | Click **Update**. You receive a message that lets you know it has been successfully updated.
# Viewing mass store maintenance requests

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click the <strong>Store Management</strong> tab, and then click <strong>Mass Maintenance Inquiry</strong>. The following screen appears.</td>
</tr>
<tr>
<td></td>
<td><img src="image.png" alt="Mass Maintenance Inquiry Screen" /></td>
</tr>
<tr>
<td>2</td>
<td>Choose a Merchant from the drop-down menu.</td>
</tr>
</tbody>
</table>
Step | Action
---|---
3 | Click the Request Number to see the details of the request. The following screen appears so you can see the data elements that are to be updated in the selected Mass Store Maintenance Request.

![Screen of CIMS User Interface](image)

**Note:** When requests are in error for a mass update, the SKU displayed in the grid (not shown here due to confidentiality concerns) will be all ‘*’s and the description will read ‘All SKUs’ to indicate that this request was mass updated across all SKUs for the customers selected.

4 | Click the **Store Additional Info** tab to see additional demographic changes that have been requested. The Store Mass Maintenance Inquiry Detail screen appears.
Adding an existing SKU to a particular store

This screen is used to add SKUs to a particular store. You can choose the SKU from the SKU drop down menu. The Min Qty, Max Qty, Look Ahead %, Auto Replenishment, and Manual Order Entry settings are initially established on this screen.

1. Choose a Merchant, a Division, and a Store.
2. Click the SKU Management tab, and then click Add.

The following screen appears.

Note: You can copy the SKU set up from a certain store to the store you have chosen in the dropdown.

3. To add a single SKU, choose a SKU (which is established at a merchant level to allow maintenance at a store level) from the drop-down menu.
4. Specify a minimum quantity, maximum quantity, and Look Ahead %.

Note: Look Ahead % is for clients who have multiple SKU numbers. When an order is generated for a particular SKU in the Auto Replenishment process, CIMS looks at all other SKUs managed for that location and determines if any other SKUs are within the Look Ahead % of their minimums. If so, the CIMS application includes Auto Replenishment of that SKU within the same order, thus reducing shipping costs and the number of orders processed.
5. Select **Auto Replenishment, Manual Order Entry**, or both.

6. Click **Add**.

OR

7. If you want to copy SKU settings, in the Copy All SKUs from a Store area, choose a Division and store that you would like to copy the SKUs from.
Maintaining a SKU and performing an inquiry

These screens are used to either maintain or inquire about a SKU and its on hand amounts, usage, ordering status, and so on for an individual store. By using the filters, you may filter the search down to a single SKU at a single store. You may view audit trails to see inventory adjustments on this screen, or remove a SKU from the selected store. On the maintenance screen, those items that can be managed are in yellow. On the inquiry screen, items may only be viewed.

1. To view or maintain SKU information such as minimum quantity, maximum quantity, SKU look ahead percentage, auto replenishment, and manual order entry, click the **Store Management** tab, and then click **Maintenance**.

The following screen appears.

2. Choose a Merchant and/or Division and/or Store from the drop-down menus.

   **Note:** Choosing a store is optional and choosing an item type (Card, End Cap, or Envelope) from the Item Type drop-down menu is also optional. SKU, Merchant SKU, and Item Type are filters for the search.

   You can update the on hand quantity or update the SKU settings of multiple SKUs at once for the chosen store.
To update SKU settings:
1. Click **SKU Setting Update** and any field in yellow can be updated.
2. Once the change is complete, click **Update**.

To make on hand adjustments to multiple SKUs at once:
1. Click **On Hand Quantity Override**.
2. Enter the number of cards on hand at the store and the date the count was taken for one or all SKUs on the list. The date format is MM/DD/YYYY.
3. Click **Update** to complete the change.

To change/manage the on hand quantity of one SKU only:
1. Select the highlighted SKU number.

The following screen appears.

2. Select **Increase**, **Decrease**, or **Override** (to override the quantity instead of increasing or decreasing), enter an Adjustment Qty, choose a Reason Code to describe the purpose of the adjustment of a store's on-hand amount, and choose an As Of Date from the drop-down menu.
3. Click **Update**.
Note: On this page, you can also see all of the adjustments that have been made in the past.

4. Click **Delete SKU From Store** if you want to delete a SKU from a store.

**Note:** You must have proper security in the iConnect security profile to be able to delete a SKU from a store. The store’s inventory must be zero in order to delete a SKU.

5. To see SKU information such as minimum quantity, maximum quantity, and so on by store, click the **SKU Management** tab, and then click **Inquiry.**

The following screen appears.

6. Click any column heading to sort the information accordingly. For example, click the SKU column heading if you want to view the results in order by SKU. If you click the same heading a second time, the grid will be sorted by that column but in descending order.
Placing a manual order

You can place a manual order for the selected store on the following screens. The first screen is populated with information from the demographic setup of the store. The service level and a purchase order can be entered on it. On the subsequent screen, SKUs that have been added to the store are available to be ordered. The amount available to be ordered displays on this screen, and is computed by taking the total quantity on hand less pending order quantities. You may also view an image of the SKU.

<table>
<thead>
<tr>
<th>Step</th>
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</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Click the <strong>Order Entry</strong> tab, and then click <strong>Store</strong>. The following screen appears.</td>
</tr>
</tbody>
</table>

Choose a Merchant, Division, and Store from the drop-down menus.

**Note:** The Contact, Phone Number, and e-mail addresses are from the store’s demographic setup.

**Note:** Filling in the PO Number and the Carrier fields is optional.

The Store Name, Address, Billing Type, and Account Number are from the master files retained in the CIMS database.

If you have placed an order that has not shipped, this screen notifies you at the bottom of the page.
3 Choose a Carrier Service.

**Note:** The Carrier Service level and Carrier appear using existing defaults.

4 Click **Next Page**.

The following screen appears and shows the SKUs that the store is allowed to order by way of Manual Order Entry.
5 Fill in either Order Qty (how many cards you want to order) or Number of Units (how many boxes of cards you want to order).

**Note:** Only one of these options will be available to you based on client setup. SKU Image is a thumbnail that you can select to look at a larger image of the card.

6 Look over the rest of the screen:

- Existing Qtys on Order shows the number of units currently on order.
- Store On Hand Qty shows current store quantities.
- Max Qty shows the maximum set for a particular SKU.
- Whse Qty Avail is the total quantity available to be ordered at the warehouse. (Quantity in the warehouse – pending orders = Warehouse Quantity Available.)
- Min Qty – if a store’s on hand is below the minimum, it will highlight it in red and show a message above the order entry screen.

**Note:** Click any column heading to sort the SKUs by that category.
7 Click **Submit Order**.

If the quantity ordered is available in the warehouse, your order is placed and the following screen appears.

![Image of order screen]

**Note:** If the quantity ordered is unavailable in the warehouse, you will get an error message.

**Note:** If you need to call the Customer Service Center at any point, they will ask for your authorization number which is the order number that appears on this page.

8 Click **Store Order Entry** to go back to the original order entry screen.
Placing a B2B order

B2B order entry allows customers who have chosen to use Ceridian SVS’s B2B processes to place and ship orders to address book locations. Customers can use predefined values for SKUs, or can choose to allow SKUs to have an open value that is defined in the order process. Clients also have the capability to determine in the order process how and when cards will be valued.

**Step Action**

1. Click the **Order Entry** tab, and then click **B2B**. The following screen appears.

2. Choose a Merchant from the drop-down menu.

3. If your B2B order is going to a new destination, fill in the blank fields (editable fields are in color). If your B2B order is going to an existing destination, choose a store from the Saved Addresses menu.
Select **Save address information** if you want to save the address information for later.

**Note:** Once you save this, you can choose it from the Saved Addresses drop-down menu in the future and several of the fields automatically populate.

Choose a Valuation Method to be used for your order:

- **Predictive** - This method takes the actual shipment date, and submits a valuation file three days after shipment.
- **Order Level** - This method allows you to submit the order for shipment, but have the valuation process remain in limbo until you choose to explicitly submit that order for valuation. Once chosen, the entire order, based on the cards shipped and values associated with each card type, is submitted for valuation.
- **Mass** - This method effectively tells CIMS not to give value to these cards at any time. You receive the card ranges from the Order Inquiry function and perform the OSI-based valuation manually. This function is typically used when you choose to have Open Valued cards shipped within an order, but have different values based on the card ranges that you choose. When using this method, you should not provide a value within the Order Entry screen.
- **Date** - This method allows you to enter the actual future date that you want the card valuation to occur. The CIMS platform will create a valuation file on that date to be submitted for valuation.

Click **Next Page**.

The following screen appears and shows the SKUs that are available for B2B order entry.
<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>If the SKU does not have a B2B Predetermined Value assigned, enter a value.</td>
</tr>
<tr>
<td>8</td>
<td>Click <strong>SKU Image</strong> to see a thumbnail of the card.</td>
</tr>
</tbody>
</table>
| 9    | Fill in either **Order Qty** (how many cards you want to order) or **Number of Units** (how many boxes of cards you want to order).  
**Note:** Only one of these options will be available to you. |
| 10   | Click **Submit Order**.  
A screen appears showing that the order has been accepted.  
**Note:** If you need to call the Customer Service Center at any point, they will ask for your authorization number which is the order number that appears on this screen. |
| 11   | Click **B2B Order Entry** to place another B2B order. |
| 12   | Click the order number to see order detail. |
Checking order status

This screen allows users to check the status of pending or shipped product in the Ceridian SVS CIMS platform. Clients can use several filters for the sort to drill down to the order level to see the status of an order. Date ranges default to the previous 30 days, but may be changed to encompass the search requirements of the user. Tracking numbers with hot links and card ranges for shipped orders.

**Note:** The filters on the Order Inquiry page are optional so you don’t need to know if the order is shipped or pending or what the order date was.

<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Click the <strong>Order Info</strong> tab, and then click <strong>Inquiry</strong>. The following screen appears, displaying the order summary information for those orders that meet the selection criteria you enter at the top of the form.</td>
</tr>
<tr>
<td>2</td>
<td>Choose a Merchant from the drop-down menu. <strong>Note:</strong> Choosing a Division and a Store is optional.</td>
</tr>
<tr>
<td>3</td>
<td>Select <strong>Pending Orders</strong>, and then choose All, Hold, Open, or Released from the drop-down menu (All means everything, Open means you have created it but it is not on hold and has also not been shipped, and Hold is for orders created by Mass Order entry), select <strong>Shipped Orders</strong>, or select <strong>All Orders</strong> to view shipped and pending orders at the same time.</td>
</tr>
</tbody>
</table>
Step | Action
--- | ---
4 | Choose an order date range if you do not want the default.  
   **Note:** The From Date and To Date fields are automatically populated with a default of 30 days.
5 | To filter which orders you want to see, choose a warehouse and/or order type from the Warehouse or Order Type drop-down menus. You can also type a Customer PO Number and Order Number(s) to filter which orders you want to see.  
   **Note:** In order to be able to select *All Divisions*, you must have the All Divisions function established in the icnect security profile.
6 | Click **Search**.

The following screen appears.

**Note:** There may be multiple pages that match your criteria. If so, click the Page button to scroll through the pages.
To see the Order Detail Inquiry screen (additional details for an order), click an Order Number. The following screen appears. This screen shows you the order entry header page detailing where and how the shipment was handled.
8 Click the **Detail** tab.

The following screen appears showing you the SKU image, SKUs, quantity ordered, and the card ranges (if the product has already shipped).

**Note:** Sometimes the Ship Qty is less than the Order Qty. If you are viewing this screen for an open order, the heading will be Expected Ship Qty. When viewing this information for a shipped order, the heading will be Ship Qty.

9 Click one of the plus buttons to view the card ranges shipped for those SKUs that have card numbers.
Viewing B2B orders that need to be valued

This screen allows you to see B2B orders that have valuations that are pending. By using the filters, you may refine the search characteristics. Orders may then be selected to have a valuation file created, or reviewed to see tracking or card range information.

Step  Action

1. Click **Order Info > B2B Valuation**.
   
   The following screen appears.

2. Choose a Merchant from the drop-down menu.

3. Click an order number to view the details of an order or, if the order has been shipped, click the tracking number which, depending upon which carrier was used to ship the order, takes you to the UPS or Federal Express tracking Web site. This allows you to view when the shipment was shipped and who signed for it.

4. To send valuation information to OSI, select **Send Valuation**, and then click **Send Valuation** (this is a batch process that occurs nightly).
   
   A screen appears letting you know that it has been successfully updated.
Looking up a card

This screen allows you to input a single card number and view the results of the search to see the order, tracking, detail, and all card ranges associated with the shipment of the entered card range.

**Step** | **Action**
---|---
1 | Click the **Card Lookup** tab.

The following screen appears.

2 | Choose a Merchant from the drop-down menu.

3 | Type the Card Number.
Looking up a card

Step  Action

4  Click Search.

The following screen appears showing you the SKU image, SKU, Description, Order Date, and other information.

![CIMS User's Guide image](image-url)
5. Click an Order Number value to view the detail information for an order.

The following screen appears.
6 Click the Detail tab. The SKU info appears.

7 Click a plus button to view the card ranges associated with the SKU for the order.
CIMS Reporting

CIMS reporting gives you the ability to view a wide range of information regarding your inventory, orders, and store demographics. These reports can be viewed at various levels of detail. If you only select the merchant number, all information for that entire merchant will be reported. You also have the option to narrow down the reporting by selecting a division and/or store number. In addition to viewing the reports on the Web, you also have the ability to download the report into an Excel format to your local computer. The following section is a breakdown of the reports and a brief summary of each. Note that each report will have both a Web-viewable and a downloadable report for each.

To view reports, click the Reporting tab and then, from the Report Group drop-down menu, choose a report group and then choose a date range.
Demographics Report Group

- **Client Demographics Report** - This gives a detail of the customer demographic information and verification used within the CIMS application including address, SKU assignment, contact info, store status, and so on.

- **Demographics Changes Report** - This report shows any changes to the demographics of merchants, divisions, and stores.

Inventory Report Group

- **Card Inventory Levels Report** - This report provides the overall status of card inventory levels at warehouses, distribution centers, and stores. This summarizes the entire supply chain (not including card production).

- **Card Number Ranges Report** - This report provides details about card number ranges that have been shipped to a store.

- **Inventory Adjustments Report** - This report is designed to show any changes that have been made to inventories in detail, including receipts and cycle counts.

- **Inventory Aging Reports** – This report is used to show existing card usage and obsolete cards still in the warehouse inventory.

- **Inventory Stock Status Report** – This report shows an overview of the inventory status at the warehouse. It lists by SKU the beginning on-hand quantity, quantity allocated to pending orders, on-hold quantity, and quantity of cards available for new orders.

- **Store-SKU Inventory Adjustments Report** - This report is designed to show any manual changes that have been made to inventories in detail at the store level.

Orders Report Group

- **Fulfillment Hold Report** – The purpose of this report is to show all of the orders that are on hold and the reason why they are on hold.

- **Fulfillment Orders and Usage Report** – This report displays order history information and has a summary showing the total number of orders shipped and breakdown of SKUs and quantities shipped.

- **Fulfillment Orders Return Report** - This report shows returns to the warehouse and the error that caused the return so the issue can be corrected if necessary.

- **On-Time Fulfillment and Shipping Report** – This report shows the order shipment history and the data to provide statistical information related to the fulfillment and shipment performance.
Glossary

Advance Ship Notice (ASN) – An e-mail notification that a shipment has been shipped to the site associated with the primary e-mail address.

AR Effective Date – Date on which you would like to begin running AR checks to see if locations have reached their defined minimum quantity. If this is a new location, this will be the date CIMS will generate the initial order. Allow 4 days for standard ground to have the cards delivered past your effective date.

Auto Replenishment (AR) – Goes into effect when the on-hand inventory amount goes below the minimum level set for a site.

Collateral – A product SKU that must ship out in a given ratio 1-to-1 to the client’s card SKU and carrier/envelope SKU. This is typically used for non-affixed cards to carriers.

Custom Demographics – CIMS allows up to 30 different categories to be used to describe a store location. The attributes of each category are also customizable for each merchant number. An example of this may be CATEGORY - Store location with ATTRIBUTES - Mall, Retail, Kiosk, Standalone...

Maximum - The maximum amount of cards for AR to replenish to. When AR is triggered, the order system will add boxes of the SKUs package size to the order. The final unit added to the order to reach the defined level. For example, a store MAX is set to 100, the Min at 25, and a Box Size of 25. If the on-hand drops to 15 from usage, the system will request 4 units (100 total) bringing the stores on hand to 115. The system did not stop at 3 because 3*25=75 +15 on hand = 90, therefore one additional box is added to the order.

Merchant Number – The high-level Ceridian SVS client entity. All Ceridian SVS clients are defined using a unique six-digit merchant number assigned by Ceridian SVS. The merchant number must be used at all times in order for the client to access, and to be identified throughout, all Ceridian SVS systems.

Order Date – The date CIMS received the order request.

Primary E-mail Address – The primary e-mail address that receives the ASN.

Site – The lowest level location where product is shipped. The site is either a store location or a distribution center.

Site Class – Each site within CIMS can be assigned a two-digit numeric value that can be used by the client to logically group sites based on their own parameters. Typically, the Site Class is used to identify and group high volume stores from mid volume to low volume. The Site Class field is defined in the demographic Excel spreadsheet (demographic file) that is loaded into the OSI application to modify parameters in mass quantities. For a more defined or customized field to identify or describe store locations, see Custom Demographics.

SKU – The unique product SKU number that is assigned by Ceridian SVS and used internally by the Ceridian SVS and CIMS application to manage and monitor product. A unique SKU is created for each physically different product, which could be a different card graphic, denomination (for pre-valued cards), or packaging option (for example, 350 cards per sleeve versus 700 cards per sleeve).

SKU Look Ahead Percentage – SKU Look Ahead % is for multi-SKU clients. When an order is generated for a particular SKU, CIMS looks at all other SKUs managed for that location and determines if any other SKUs are within the Look Ahead % of their minimums. If so, the CIMS application includes Auto Replenishment of that SKU within the same order, thus reducing shipping costs and the number of orders processed.